

WHYTELEAFE PARISH COUNCIL

**Minutes of meeting No 95 held on Monday 14th December 2009 at 8.00pm
in St Luke's Church, Whyteleafe Hill, Whyteleafe**

Present:

Cllr Alison Pannett (Chairperson)
Cllr John Shannon
Cllr Michael Langman
Cllr Celia Rudland
Cllr Joe Angell

Public questions - none

1. Apologies - none

2. Declarations of Interest - none

3. Minutes of the Meeting 9th November 2009 and Matters Arising

Minutes amended and then signed as an accurate record.

4. Finance

4.1 Payments – Cheques signed for:

St Luke's Hall (hall hire) £20.00 cheque no 252

Grass2Long (community garden) £45.00 cheque no 253

Howe Green Nursery (hanging baskets) £938.97 cheque no 254

4.2 Clerk's terms & conditions. It was agreed to increase clerk's hours to 10 hours a week from January. It was agreed to increase expenses to £55.00 per month. It was agreed that the clerk could attend four SLCC/ SCAPTC training events per year.

4.3 It was agreed to move £4k to savings account.

4.4 Budget for 2010-11 which had been circulated in advance was approved. The chairman outlined where there were changes (increases and reductions) in the previous year. Increased spend was agreed for recruitment activity for two councillor vacancies, and for website, and for new notice boards. The precept for 2010/11 will be £17,500 which represents no increase on 2009/10.

4.5 PAYE return for 2009/10 has to be completed online (by 19th May)

5. Planning

5.1 Planning Applications

126 Whyteleafe Hill, Whyteleafe, CR3 0AE TA/2009/1384. No comments from residents or Highways; Whyteleafe Parish Council has no objections.

318 Godstone Road, Whyteleafe, CR3 0BA TA/2009/810. Whyteleafe Parish Council has no objections.

5.2 Planning Decisions

1A Godstone Road, Whyteleafe, CR3 0EG TA2009/862 – consent given

1A Godstone Road, Whyteleafe, CR3 0EG TA2009/859 – consent given

5.3 Appeals – none

5.4 Appeal Decisions – none

5.5 Housing Supply in Tandridge - reinstatement of Core Strategy Policy 3 for planning (CSP3) decisions with effect from 1 December 2009. The Strategic Housing Land Availability Assessment Panel met in October, and has made adjustments to its assessment of the availability of supply of housing land (number of units and density) over 5 year period (as per Policy CSP3). The Policy is available for public inspection on the Tandridge website.

6. Public Transport

6.1 Commuter parking . Tandridge have responded to Whyteleafe Parish Council concerns about proposed free parking on Saturdays in Station Road car park. This will not be enforced at the moment and will be referred to the Community Services Committee 18th March. There was a discussion about parking blocking drives: the owner of the property can complain if a drive is blocked. Tandridge District Council enforcement officers do have the power to issue a penalty.

6.2 East Surrey Transport Committee - Chris Kelly, Whyteleafe Parish Council representative attended most recent committee meeting. The emphasis was on getting members' views. Nothing new to report.

6.3 Improving accessibility to bus services - Surrey County Council has published outputs on its website. Cllr AP had looked at the outputs on behalf of Whyteleafe Parish Council.

6.4 Extension of platforms at Upper Warlingham Station – notification from Network Rail of plans to increase the current length of platforms in order to be able to deliver additional passenger capacity into Victoria and London Bridge Stations. The number of cars will increase from 8 to 10-12 cars. This will require the removal of some trees and some of the car parking.

7. Highways

7.1 Community Gang work

There are still some shrubs growing over the Whyteleafe sign, this needs doing on a regular basis, every 6 months. The bus shelter at Whyteleafe South Station is very overgrown. SCCllr Sally Marks asked to be informed if grit bins are not full, or this can be reported directly to Surrey County Council.

7.2 Church Road . SCCllr Sally Marks reported that Church Road is down for resurfacing within a year. Whyteleafe Parish Council has written to Keith Fry requesting a meeting about Church Road.

It was noted that manhole covers on Godstone Road have dropped already. SCCllr SM asked to be informed of the **exact** locations on Godstone Road.

7.3 Proposed Temporary Prohibition of Traffic Order, Salmons Lane. Temporary closure at night for work which will address flooding at the bottom of Whyteleafe. This will be within the next 10 months between 10 pm and 5 am. Cllr AP to contact David Curl of Surrey County Council to notify that there are gas works on Whyteleafe Hill.

7.4 Goods Vehicle Act - O Licences (heavy goods vehicles). It was noted that Whyteleafe Parish Council has been advised that only residents in the vicinity of the proposed operating centre have a statutory right to object, although parish councils may object. Notices are only publicised in local papers, and there is a 4 week period within which objection has to be made.

The Well Farm Heights crossing works has been delayed again until January because of gas leak. SCCllr Sally Marks has taken this up.

Two residents have complained about flooding at Whyteleafe roundabout. SCllr SM says that “gully gulpers” do come regularly and clear drains.

8. Projects

8.1 Community Garden – **Cllr CR** will research prices for shrubs and quantity required. Fence panels wind damaged; it is believed that these are the responsibility of Windsor Court.

8.2 Community support – community police panel held at 7.00 prior to the parish council meeting; no members of the public attended, PCSO Rupert Kelly and Lisa Crouch attended and are keen to continue with the panel. Next panel is 8th February at 7.00 p.m. It was reported that crime in Whyteleafe is down compared to other areas.

8.3 Newsletter. Draft articles to go to Cllr Joe Angell by January meeting. There will be a working meeting to progress first week in January.

8.4 Website. Cllr JA has taken this on as a project and is undertaking some research. A brainstorm and working session needed to progress.

8.5 Notice boards. Take decision whether to have more notice boards next year.

9. Correspondence

9.1 St Catherine’s Hospice – request for donation. It was agreed to give a donation of £800.00 on the condition that the money is used to benefit residents in Tandridge and Whyteleafe in particular.

9.2 Demainment of parts of Caterham Bourne – notification from Environment Agency to intention for parts of the River Bourne to be demained. It will now probably be Thames Water responsibility. Tandridge have put forward their concerns, and the MP Peter Ainsworth also responded.

9.3 Surrey Schools Admission Policy – Surrey County Council consultation. Cllr CR will look into this. The deadline for responses is March.

9.4 Sustainable Communities Act Amendment Bill – campaign to be put before parliament. The national co-ordinator, Steve Shaw spoke at an ESPLG meeting attended by Whyteleafe Parish Council last year. It is felt that WPC is probably not yet ready.

9.5 Surrey Community Foundation – the clerk had attended a presentation to Surrey clerks on this philanthropic giving. Money can be given to a trust and Surrey Community Foundation administer it on the trust’s behalf. Tandridge have recently set one up. Sally Marks is an ambassador. There is currently a Grass Roots scheme whereby the money is matched, and there is the additional benefit of gift aid. Whyteleafe Parish Council may want to consider making a request for funding, and may also want to encourage other local groups to apply for funding. The Hidden Surrey report produced by SCF was circulated.

11. AOB

Woldingham Parish Council have written to Wotton Bassett village about their role in repatriating fallen returning soldiers. Woldingham village (**not** the parish council) donated money collected at an impromptu carol service to Help for Heroes fund.

12. Date of next meeting: 11th January at 8pm.