

WHYTELEAFE PARISH COUNCIL

Minutes of meeting No 84 held on Monday 12th January 2009 at 8.00pm in St Luke's Church, Whyteleafe Hill, Whyteleafe

Present:

Cllr Alison Pannett (Chairperson)
Cllr Celia Rudland
Cllr John Shannon
Cllr Michael Langman
Cllr Jeffrey Gray

Public questions

Hornchurch Hill parking restrictions raised. The meeting was advised by SCCllr Sally Marks that there will be a single yellow line on one side of the road to prevent commuter parking between 10.00 and 11.00 in the day. There will be no resident permits issued. There are no plans for this to be extended to other roads at the moment.

A question was asked as to whether there was consultation as residents thought that they had not been consulted. Whyteleafe Parish Council was asked 18 months ago about various options, and indicated that they were in favour of parking restrictions in principle.

SCCllr SM said that Surrey County Council were responding to residents' letters and concerns raised over several years, especially regarding Hornchurch Hill. In consultation with WPC SCC asked traffic engineers to look at various options. It was decided that commuter parking was the problem.

SCCllr SM pointed out that it is recognised that whatever one does, it will cause displacement parking elsewhere. Key requirements are that roads are passable and safe, and that residents have access to their drives.

One member of the public said that they had been campaigning for safety on Hornchurch Hill and is delighted with the decision.

One member of the public expressed interest in the later agenda item of the use of the field between the school and football field.

1. Apologies – none

2. Declarations of Interest – Cllr AP said that her parents live Hornchurch Hill. Cllrs CR and JG said that they both live in Godstone Road, and Cllr CR lives only 5 houses away from planning 391 Godstone Road.

3. Minutes of 12th January 2009 Meeting & Matters Arising

Minutes agreed as an accurate record.

Cllr AP said that she has still to contact Warlingham Parish Council about commuter parking, and asked that this be carried forward.

The newsletter has been printed, and will be distributed to nearby residents.

4. Questions tabled in advance – none.

5. Finance

The following cheques were authorised and signed:

A. Siddall, Grass2Long for community garden maintenance for November & December 2008 £90.00 cheque no 197

St Luke's church hall hire £20.00 cheque no 198

How Green Nursery for hanging baskets £925.75 cheque no 199

PAYE for quarter 3 £291.60 cheque no 200

Clerk salary Q3 £878.80 cheque no 201

Clerk expenses Q3 £150.00 cheque no 202

Data Image for newsletter £276.00 cheque no 203

Precept confirmed with Tandridge District Council for £17,500. This is approximately £1k increase on last year, in line with inflation. The budget includes some projects, for example working on the website to provide more information for residents.

6. Planning

6.1 Planning Applications

90 Whyteleafe Hill, Whyteleafe TA/2008/1564. Cllr JG was concerned that the planning number listed does not pull up on the website and has raised this with Tandridge planning officer. It is an important principle that people should be able to respond electronically if they wish.

Kenley Aerodrome, Hayes Lane, Caterham TA/2008/1594. Whyteleafe residents have posted various comments on the website. Whyteleafe Parish Council will put in a formal response. It was suggested that Whyteleafe Parish Council liaises with Caterham Hill; Cllr CR undertook to do this.

391 Godstone Road, Whyteleafe, TA/2008/1605. This has come up before, and Well Farm Heights residents were contacted and residents on either side. Residents have posted comments onto the Tandridge website. Whyteleafe Parish Council will make a formal response and raise the following concerns: increased density on the site, more cars accessing the main road, no room for overflow parking given that parking allocated is deemed to be insufficient.

6.2 Planning Decisions

22 Westview Avenue, Whyteleafe TA/2008/1473 – refused on landscaping and appearance, not apparently on issues raised by residents such as access to site via unadopted road.

69 Hillbury Road, Whyteleafe TA/2008/1462 - approved

160 Whyteleafe Hill, Whyteleafe TA/2008/1447 - approved

6.3 Appeals – none

6.4 Appeal Decisions - none

7. Public Transport

Commuter Parking. Cllr John Shannon provided an update, that a survey has shown something like 200 parked cars per day at Upper Warlingham station. Commuters are thought to be driving to these two stations to take advantage of zone 6 travel. Surrey County Council had been written to and responded agreeing that the zone regime encourages parking, and suggesting that Whyteleafe Parish Council writes to the rail officer about inconsiderate parking, and also to the potential franchisees.

It was agreed that Southern and other interested franchisees be written to, and that Warlingham Parish Council is made aware of the matter and of correspondence. Cllr AP will speak with Warlingham.

Cllr JG reported that he had just been forwarded a communication from Network Rail to Tandridge District Council, which he had been copied in his district councillor capacity. This was about Network Rail's intention to level bank and remove trees in order to provide additional parking. In the light of the timescales it was agreed that a visit be made to the site, and that if necessary local residents who might be affected be consulted, for example, by producing a leaflet giving them the opportunity to express their views. An update to be provided at the next parish council meeting.

The subject of parking restrictions in areas where parking is particularly bad (Church Road, Hillbury Road) to be covered at the next meeting.

East Surrey Transport Committee - Christine Kelly will provide the committee with an update as per this meeting. The committee meets on the 14th January.

8. Highways

Community Gang Work – cutting back vegetation on Church Road raised by two residents at previous meeting – Cllrs AP and CR will take some photos to provide a record of what needs doing. Clarity is needed about who owns the land. It was noted that Caterham Hill Parish Council are writing to residents about overgrown hedges.

9. Projects

9.1 Community Garden – risk assessment. Cllr CR has visited the site to undertake a risk assessment. Cllr CR will provide the clerk with her notes and a register will be put together.

9.2 Community Support – PCSO Rupert Kelley not present. Cllr JG reported that he has communicated about parking on Godstone Road on single line outside motorcycle shop. It was suggested also copying in Elaine Burtenshaw on communications.

9.3 Four Year Plan. There is still a great deal to do. Cllr AP made a plea for the two councillor vacancies to be filled, and invited councillors and public to encourage any interested parties to come forward.

10. Correspondence

Whyteleafe Parish Council has been invited to provide a representative to be on the Kenley Airfield Friends Group. It was agreed that Cllr CR would take this on.

Independent Remuneration Panel – councillors had no comments to input to this review on councillors remuneration.

East Surrey Housing Strategy consultation. Any views to be emailed amongst councillors and to be brought to the next meeting.

Code of Conduct. Pocket guide for parish councillors produced by Tandridge was distributed to councillors. It was noted that the clerk is attending clerks' training being organised by Tandridge.

Communities in Control Consultation – councillors will look at document on local authority publicity which is available online.

11. Freedom of Information Act – model publication scheme. This had been discussed at the December meeting. It was resolved to adopt the model publication scheme which had been completed for Whyteleafe, and circulated to councillors in advance of the meeting. To be published on the website. Any subsequent comments to be provided to the clerk. The clerk was thanked for her work in putting together the document.

12. Standing Orders – the standing orders which had been circulated in advance were adopted by the council. Cllr AP thanked councillors and the clerk for their work on this.

13. Financial Regulations. To be reviewed by the clerk and chair and brought to the next meeting.

14. Super Park and BMX Track. Whyteleafe Parish Council is grateful to be involved early, and wishes to continue with that. Cllr AP will contact DCllr Sakina Bradbury and suggest an offline meeting to find out more detail. She will also ask for an update on the British Legion. An update will then be provided to the full meeting.

15. AOB – none

16. Date of next meeting – 9th February, 8pm, St Luke's Church.