

WHYTELEAFE PARISH COUNCIL

Minutes of meeting No 78 and the Annual Parish Meeting held on Monday 18th June 2008 at 8.00pm in St Luke's Church, Whyteleafe Hill, Whyteleafe

Present:

Cllr Alison Pannett (Chairperson)

Cllr Jeffrey Grey

Cllr Rod Nash

Cllr Celia Rudland

SCCllr Sally Marks

Public Questions – none

1. Apologies: Cllr John Shannon; PCSO Rupert Kelly; TDCllr Sakina Bradbury

2. Declarations of Interest

Cllr JG declared his role as chair of Whyteleafe Helping Hands, and that Whyteleafe Helping Hands receive funding from Tandridge Voluntary Service Council (agenda point 11).

Cllr AP informed the meeting that the chair of Whyteleafe Parish Council has been invited by the local conservatives to their 2 hour surgery in Whyteleafe Saturday 21st June, and that she has accepted the invitation. She added that she would be attending in her role as chair, and that an invitation from the Liberal Democrats to the chair would similarly be accepted.

3. Minutes of 12th May 2008 Meeting & Matters Arising

Minutes amended and signed.

Cllr CR asked the clerk to check whether declarations of interest form had been completed and returned.

Cllr JG confirmed that he is not on the Development Control Committee (item 4 of May minutes)

Responses received from Tandridge regards Whyteleafe Recreation Ground.

The parking ticket machine was damaged by vandals and removed for safety reasons; Tandridge are awaiting authorisation of replacement by insurers.

Tandridge have informed WPC that radio controlled cars are not covered by bye laws. Tandridge have refused requests for flying model planes on health & safety grounds, but do not feel this relates to radio controlled cars. WPC asked to provide specific details of place and time used. **Cllr RN will enquire of complainants; use is usually Sundays and on fine days.**

22 Westview Avenue – In addition to the letter sent to Tandridge by WPC, Cllr JG has been in touch with the case officer to point out that access would be via

an unadopted road, and was told that residents could not allow the developers onto the road if so minded.

55 Hillbury Road. Cllr JG has asked the case officer to forward any reasons for refusal before delegated powers used.

Letter to Bishop. Drafted. **Clerk to build in comments and re-circulate for comments.**

4. Finance

The 2007/08 accounts have been internally audited and are agreed by the Parish Council, and the Annual Governance Statement read out and signed. **To be sent to external auditor.**

The following payments were authorised:

Whyteleafe School for hire of Jubilee Hall for Annual Parish Meeting 28/6/08
£80.00 cheque 162

St Lukes Church for hire of hall for April & May £40.00 cheque 163

SCAPTC for new councilor training at Hillcroft School £117.50 cheque no 164

Change of signatories confirmed by bank.

Authorisation was given to purchase New Government Accountability for Local Councils through SCAPTC (£20.00). **Clerk to order.**

5. Planning

5.1 Planning Applications

Kiosk within Upper Warlingham Station, Whyteleafe 2008/613 – **councillors to check site**

244A&B Godstone Road – no feedback from public

5.2 Planning Decisions

222 Godstone Road, Whyteleafe 2007/2016 - approved

391 Godstone Road, Whyteleafe 2008/376 – approved (despite objections raised by WPC)

242 Godstone Road, Whyteleafe 2008/426 - approved

5.3 Appeals & Appeals Decisions – none

5.4 Proposed road naming formerly 15-21 (odds) Hillbury Road and replace with 23 dwellings. The developer has suggested Roundburrow Close and Greenacres. **WPC to write to inform Tandridge that Greenacres already exists in Whyteleafe. Cllr RN will consult local residents.**

Development 15 - 20 Hillbury Road. Complaint from resident about site entrance. The conditions state only one site entrance allowed, and yet there are two. Cllr RN has spoken with Tandridge who will look into this. Question as to plans on onsite parking and landscaping being submitted before any work starts, which is believed to be end of month.

Cllr JG will contact the Enforcement Department regards number of entrances and whether plans had been received for hard and soft landscaping before the work started, and also plans for onsite parking.

6. Public Transport

SCCllr SM will report pothole above Wren Cottage

7. Highways

7.1 Community Gang work.

The Whyteleafe sign on the A22 by the Kenley boundary is overgrown with vegetation. This has been reported. **Cllr AP will report that the sign also has graffiti.**

7.2 Whyteleafe Roundabouts – Wapses Lodge is finished. No activity on other roundabout: tiles need replacing, and needs weeding. It was suggested that the community gang might undertake.

7.3 Pelican crossings. The crossing by the BP garage is now working. None by Well Farm Heights

Cllr CR raised **Church Road, past football club** and stated that if there were better paths and less walking on roads required children could be encouraged to walk to school. **SCCllr SM will raise**, although not likely to be prioritised.

8. Projects

8.1 Community Garden

Grass2Long appointed on initial 3 month contract. **Clerk to check whether a Waste Transport licence is required.**

8.2 Newsletter

Next newsletter to go out before the Autumn. Idea for a tear-off slip for residents to contribute ideas. Other suggested topics: invitation to become a councillor, the parish plan, new date for monthly meetings and invite residents to attend. Bob McDonnell has volunteered to put together if WPC write and provide mock up. Cllr AP will do some initial drafting, and Cllr JG offered to do some writing.

8.3 Community Support – PCSO had sent apologies, unable to attend meeting.

8.4 Hanging baskets – ordered

8.5 Graffiti kit – ordered

9. Tandridge Core Strategy

Cllr JG explained that this is a document for the local area which will take account of local views; residents have been consulted widely. This needs to get through central government with as few changes as possible. Exploratory meetings held in April by Inspector who has indicated that the process should continue (timetable for the process is on the website). The Inspector has signalled that too dependent on “windfall” (back gardens) and that Tandridge should nominate sites as part of larger picture.

10. Election. Still 2 vacancies – advertised on notice boards. Encourage anyone who has shown an interest to come forward. Councillors attended new councillor training beginning June. It was agreed to purchase new councilors pack (£30.00). Councillors were reminded that they are responsible for completing interests forms.

11. Correspondence

11.1 Letter from **Sea Cadets** for donation and invitation to attend AGM. **Clerk to write and ask** how many children come from Whyteleafe, and to provide more information on relevance to and activities in Whyteleafe.

Cllr AP suggested that requests for donations are looked at once or twice a year, and a proforma drafted to provide information on local relevance and benefits to Whyteleafe and activities in Whyteleafe. **Cllr AP will draft proforma.**

11.2 Tandridge Community Fund – to note initiative to set up a Trust Fund.

The general manager of TVSC has resigned. Invite to networking lunch 19/6/08.

11.3 Tandridge Development Control Committee. Caterham Valley have written to WPC pointing out that CV and WPC no longer have representation. It was reported that the number of members has been cut from 15 to 10.

It is felt that there is a “democratic deficit” as Caterham Valley and Whyteleafe have a large population, and that there is an imbalance because the majority of the urban district is not being fully represented.

WPC to write to the Leader of Tandridge Council pointing out that the urban view needs to be represented, and particularly as this area is being targeted for back garden development.

12. Standing Orders – Cllrs to read Chaldon’s as example of best practice (quality council) – review at next meeting

13. SCAPTC AGM 12th July. Cllr JG will attend.

It was noted that Whyteleafe Clerk hosted gathering of local clerks for SCAPTC. To be repeated in October.

14. Caterham & Whyteleafe Tennis Club. The club was thanked for giving a talk at the annual parish meeting in June. Costings for alarm systems have been provided. Recent publicity is paying off (advertisement, active publicity officer, Family Grapevine, publicity from press). The parish council acknowledged that it is a good thing for the community and its attempts to broaden its reach and to younger people. Cllr JG proposed that the club has provided evidence of attempts to broaden reach and publicity activities. WPC will make decision at next meeting. Cllr RN indicated that he is in favour of supporting the club (apologies for July meeting). The tennis club was thanked for attending the July meeting.

15. The Next 4 Years. A separate meeting will be arranged.

16. Date of next meeting: Monday July 14th 8.00 St Lukes Church. There will be no meeting in August, other than if urgent planning matters arise. The following meeting will be Monday 8th September. Meeting in future will be second Monday in the month.

17. Any Other Business – Urgent Matters as Previously Notified to the Chairperson - none