

## WHYTELEAFE PARISH COUNCIL

**Minutes of meeting No 77 and the Annual Parish Meeting held on Monday 12<sup>th</sup> May 2008 at 8.00pm in St Luke's Church, Whyteleafe Hill, Whyteleafe**

### **Present:**

Cllr Alison Pannett (Chairperson)

Cllr Jeffrey Grey

Cllr Rod Nash

Cllr John Shannon (co-opted)

Cllr Celia Rudland (co-opted)

SCCllr Sally Marks

Police Community Support Officer (PCSO) Rupert Kelly

Chris Kelly, Transport Committee

### **Public Participation**

The public indicated that they wished to contribute regards 55 Hillbury Road planning application.

**1. Apologies:** none received

### **2. Whyteleafe Parish Council Election**

Three councilors were nominated – uncontested: Cllrs Alison Pannett, Jeffrey Grey, and Rodney Nash.

Two requests to be co-opted had been received from Celia Rudland and John Shannon. Cllr Alison Pannett proposed, and Cllr Rodney Nash seconded and they were elected unopposed.

Declaration of office forms and notification of financial and other interests forms were distributed for completion by the councilors

### **3. Election of Chairman and Vice Chair**

Cllr Alison Pannett was proposed by Cllr Jeffrey Grey, and seconded by Cllr Celia Rudland. All were in favour.

Cllr Alison Pannett proposed Cllr Jeffrey Grey as vice chair, seconded by Cllr Celia Rudland. All were in favour.

### **4. Declarations of Interest**

Cllr Rodney Nash declared that he lives in Hillbury Road (regards 55 Hillbury Road planning application)

Cllr Jeffrey Grey declared that he was on the Development Control Committee last year, and that if he were to be this year then he will not be able to give opinions at Whyteleafe Parish Council meetings on planning applications.

## **5. Minutes of the Meeting of 8<sup>th</sup> April and Matters Arising**

The minutes were agreed by the Parish Council and signed by the chair and countersigned by the vice chair.

The Whyteleafe House letter had not yet been written.

## **6. Finance**

The accounts had been prepared and all agreed ready to go to internal auditor.

The clerk will now become the Responsible Financial Officer.

The following payments were authorised:

SCAPTC & NALC annual subscriptions 2009/09 £840.88 cheque no.157

Allianz Insurance £318.57 cheque no. 158.

The paperwork to change bank signatories has been completed, and is ready for submission.

## **7. Planning**

### **7.1 Planning Applications**

**21 Tithepit Shaw Lane, Warlingham TA/2008/525** – no objections

**22 Westview avenue TA/2008/587** - *Whyteleafe Parish Council to write with objections raised.*

**55 Hillbury road TA/2008/586** – objections raised by residents at the meeting – *Whyteleafe Parish Council to write to Tandridge with these and other objections*

**11 Downsway TA/2005/512** – no objections

**4 Church Road TA/2008/352** – no objections

### **7.2 Planning Decisions**

**Valley Heights, 275 Godstone Road** – fully approved

**St Heliers Road, 20 Station Road** – approved

### **7.3 Appeals** - none

## **6. Public Transport**

**Bus stop on Godstone Road** – Chris Kelly (present at the meeting) has visited site and hopes that this will be covered at the Transport Committee meeting 13<sup>th</sup> May.

**Barrier at level crossing.** It was reported that the barrier is still lowered for a long time. CK asked for councilor to provide specific details.

## **7. Highways**

**7.1 Community Gang work.** There was a discussion about responsibility for maintaining hedges in order where privately owned.

A resident had contacted Cllr JS about trimming grass Hillbury Road, and Surrey County Council response to resident that this will commence shortly, although problems with parked cars.

**7.2 Whyteleafe Roundabouts** – while the roundabout itself is in good condition, the pedestrian part is still not good. Cllr JG has been written to by a resident. It was suggested that this could be a project for next year.

**7.3 “Welcome to Whyteleafe” signs** – add as a project for next year

**7.4 Resurfacing Whyteleafe Hill** – 10 residents had raised this with Cllr AP. There were a number of issues, speed bumps not resurfaced, drain hole covers now below the surface, new pothole appeared outside 16 Whyteleafe Hill. This has been raised with SCCllr Sally Marks who has contacted Surrey County Council and asked them to check on the pothole and where chippings have not adhered.

**7.5 LORDs/HGVs/SatNavs** – Cllr AP reported that she had responded to the Lords request asking to know D&C roads should be excluded from SatNavs, for example Salmons Lane. Tith Pit Shaw Lane in relation to Hillbury Road will be added to the list.

## **8. Projects**

### **8.1 Community Garden**

No tenders received. Whyteleafe Parish Council will now actively approach possible suppliers.

### **8.2 Newsletter**

This has been printed & delivered. Cllr AP thanked Cllr BM for his work.

### **8.3 Community Support**

PCSO Rupert Kelly gave an update. The BP/M&S surgeries are still running, and the PCSO visits the school on Church Road as often as possible to police parking. PCSO RK has met the Reverend regards keeping the Mews clear of parking. It was added that people also park in Hornchurch private parking. The Legion has closed and has become a security issue. PCSO RK will check every day, especially evenings. Graffiti at the recreation ground – should be sorted soon. Cllr RN stated that the recreation ground is being used for remote control cars, and PCSO RK has put in a report about this. ***Whyteleafe Parish Council to write to Tandridge to ask about byelaws*** (safety & noise). PCSO RK said that he can be informed if anything is a nuisance, and also car parking obstructions (people parking on pavements St Luke’s Road was cited).

**8.4 Hanging baskets** – it was agreed to order for the summer

**8.5 Graffiti kits** – these can be loaned to residents. It was agreed that Whyteleafe Parish Council should order one. **It was noted that** this would not take away the responsibility of Tandridge District Council.

## **9. Tandridge Core Strategy**

**Surrey Minerals Plan** – ***Cllr JS will read and report back if anything affects Whyteleafe***

**Greenbelt** – ***Cllr JG will go through in detail.*** It was pointed out that this is Tandridge’s opportunity to have “good” development. ***Cllr AP will provide Cllr JG with previous inputs and emails in relation to the Parish Plan***

**10. Estate Agent signs.** The proliferation of signs has been raised again by a member of the public. ***Whyteleafe Parish Council to write to Enforcement Officer*** (contact details to be provided) regards Whyteleafe Hill opposite school, Whyteleafe roundabout outside Westbury Close, and Hillside Road.

**11. Land behind 214 Godstone Road.** Cllr JG reported that this has now been sorted. He added that litter and fly tipping are concerns raised by residents. Dumping behind crash barrier on Tithepit Lane crash barrier now cleared. Dumping on unadopted roads is a problem.

**12. Election**

It was agreed that the councilors attend the new councilors training to be provided at Hillcroft School by SCAPTC. Cost £20 per councilor. Cllr JG offered to talk with councillors about planning generally.

Two more councillors needed for co-opting. ***Notice to be put up on notice boards.*** It was pointed out that Well Farm Heights have a notice board and website forum; ***Cllr AP will contact them as chair of Whyteleafe Parish Council.***

**13. Woldingham Parish Council annual meeting** - the chair and clerk had accepted the invitation to attend their annual meeting.

**14. WPC Annual Council meeting** to be held on Wednesday 28<sup>th</sup> May in the Jubilee Hall, Whyteleafe School 7.30 refreshments, 8.00 start. Caterham & Whyteleafe Parish Council to be the guest speaker.

**15. Date of next meeting: Wednesday June 18<sup>th</sup> 8.00 St Lukes Church.**

Projects and 4 year plan to be covered. It was noted that the Council needs to agree a regular date for monthly meetings to suit the new councilors.

**16. Any Other Business – Urgent Matters as Previously Notified to the Chairperson** - none